



## MEASUREMENT ASSURANCE COORDINATOR

### Position Overview:

Position Title:	Measurement Assurance Coordinator
Date Posted:	April 9, 2010
Closing Date:	April 30, 2010
Department:	CSS
Job Type:	Full time
Location(s):	Calgary
Experience:	3+ years in project management or coordination
Minimum Education:	Post secondary
Salary:	Commensurate with experience

### Company Overview:

Zedi Inc. (TSX VENTURE: ZED) specializes in the end-to-end management of oil and gas production operations. Zedi arms producers from the field to head office with accurate, timely and centralized data to help them make better business decisions. Using technology to gather highly accurate data from well sites, Zedi automatically moves it through critical work processes including web-based field data capture and production accounting systems. Zedi technology is continually evolving in the control and optimization of wells to ensure maximum production and cost reduction.

For more information about Zedi, please visit us online at [www.zedi.ca](http://www.zedi.ca).

### Key Responsibilities:

This position requires extensive travel to Zedi Head offices, customer head offices and customer facilities.

- Working with Account Managers to conduct sales calls and presentations to customers.
- Create accurate customer quotes by effectively gathering information from customers and applying approved documentation and pricing.
- Working with Manager to analyze gaps in customer processes and provide solutions through the coordination of project managers and subject matter experts.
- Development and implementation of improvements to program design as required.

**Qualifications:**

- Applicable post-secondary education or experience specific to instrumentation, measurement, production accounting or other applicable oil and gas industry training
- Business background is an asset
- A minimum of three years in a project manager or coordination role, preferably in the oil and gas industry
- General knowledge and understanding of the measurement assurance functions as well as prior measurement experience, preferably as a generalist in the oil and gas industry
- Demonstrated ability to work effectively with all levels of management and employees.
- Auditing knowledge or experience is an asset
- Strong leadership and interpersonal skills, and excellent verbal and written communication skills
- Strong organizational and administration skills including software product knowledge as required
- Self-motivated, responsible and good decision-making skills
- Excellent customer-facing interpersonal skills and presentation skills
- Excellent training and mentoring skills and the ability to adapt leadership style to fit a variety of situations
- Proven ability to consistently present a professional image in conduct and attitude
- This position requires the ability/training to work in high risk areas including use of SCBA
- This position will also require travel in large to small aircrafts, as well as driving in extreme conditions and weather

**To Apply:**

Forward your PDF or Microsoft Word formatted resume in confidence to [careers@zedi.ca](mailto:careers@zedi.ca). Please use the job title as the subject line. We thank all applicants for their interest in Zedi; however only those candidates selected for an interview will be contacted.